

Dakota City Public Library

Policies

COMPUTER AND INTERNET ACCESS

Public Internet and computer access is available at the library without charge. Many excellent online databases and information sites may be accessed through the Internet.

Internet users are responsible for content selected for viewing. Because they are prohibited by Nebraska law, obscene and gambling sites are discouraged on all computers. Law prohibits visual depictions that are obscene, pornographic or harmful to minors.

Individual users are responsible for observing Federal, State and local laws including copyright and damage to equipment and software.

Ask the librarian for pointers selecting good information on the Internet. Information available through the Internet is not warranted by Dakota City Public Library to be accurate, authoritative, factual or complete.

Users must be responsible for verifying the accuracy of any material.

Procedures and Regulations for use:

1. All users will be limited 30 minutes on the computer unless working on research or homework. If additional time is needed for homework or email, it must be requested and will depend on how many people are waiting for computers.
2. Library customers under age 16 must have a parent/guardian come to the library to complete a consent form prior to access to Internet and e-mail.
3. Library staff does not supervise users of resources or email regardless of a users age. Parents or legal guardians may restrict only their own children's access to Internet resources.

Printers

Printers, ink and paper are provided to all computer users. The following regulations apply to their use:

1. Before pressing the "print" button, Click on "file", then "print preview. Review the screen, click "close" and make any corrections or additions to your script.
2. Click "print".
3. Printing is free of charge for those working on homework. All other copies are 20 cents a sheet.
4. Printing of pictures are limited to 2 pictures and are 25 cents a sheet unless for school.
5. If there is any problem printing, the librarian will assist. Do NOT continue giving the computer more commands to print.